



## OPERATIONAL HOURS 2009

Please plan your programme strictly according to these hours

### BUSINESS HOURS: 08:00 – 17:30

(For every hour or part of the hour used before 08:00 and after 17:30

an additional amount of R500 will be levied)

### CONFERENCE HOURS

<b>08:00</b>	<u>Please note:</u> venue and gates open weekdays only
<b>08:00-09:00</b>	<b>Registration and arrival</b> (1 hour available) <b>Coffee, tea, water, juice and rusks served</b>
<b>09:00-10:30</b>	Conference time available: 1 hour, 30 minutes available
<b>10:30-11:00</b>	<b>Coffee, tea, water, juice and snack served</b> (30 minutes available)
<b>11:00-12:30</b>	Conference time available: 1 hour, 30 minutes available
<b>12:30-14:00</b>	<b>Lunch, coffee, tea, juice and soft drinks served</b>  (1 hour, 30 minutes available)
<b>14:00-15:30</b>	Conference time available: 1 hour, 30 minutes available
<b>15:30-16:00</b>	<b>Coffee, tea, water and snack served</b>  (30 minutes available)
<b>16:00-17:30</b>	Conference time available: 1 hour, 30 minutes available
<b>17:30</b>	<u>Please note:</u> Conference end and venue close

### AFTER HOURS:

<b>18:00-20:00</b>	Conference dinner (2 hours available) only by pre-arrangement
<b>17:30-19:30</b>	Cocktail parties (2 hours available) only by pre-arrangement
<b>20:00-23:30</b>	Banquets (3 hours, 30 minutes available) only by pre-arrangement